



**Board of Selectmen
Selectmen's Meeting
07/08/19**

I. CALL TO ORDER

PRESENT: Spencer, Breen, Moran

ABSENT:

II. APPROVE AGENDA

III. MINUTES APPROVAL

1. Board of Selectmen - Selectmen's Meeting - Jun 10, 2019 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

IV. APPROVAL OF PAYROLL AND VENDOR WARRANT OF JULY 1ST 2019

1. Motion to approve

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

V. APPOINTMENTS

1. 7:00 PM Barbara Farquhar Dementia Friendly Merrimac

Developing a dementia friendly Merrimac. Grassroots movement across the country. Age friendly is more of an infrastructure issue. Dementia is addressing cognitive challenges. The cognitive delay is not a visual to customer service. She will need a signature at some point that the town agrees to the program. Breen asks if they have talked with Laura Mailman and she is behind it 100% according for Farquhar. She talks about ways to assist those with cognitive challenges. They would just make local businesses aware of ways to make it easier on those with dementia. Purple is the color of dementia. A draft of a letter to executive office of human services to get started and let them know you are serious about it. Breen confirms that the board will have to sign a letter. Not a big commitment of time. McLeod doesn't think it needs to be an appointed committee. The COA will form the committee. Commission on disability member would attend as they are doing similar work and do not want to duplicate efforts adds Chris Gaudet. Motion to approve moving forward with dementia friendly Merrimac.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

2. 7:15 PM Old Home Days - Friends of Merrimac

Karen Pambianchi invested in Old Home Day signs. The committee wants to place on town property. Locust, rotary, triangle of West Hadley. Breen doesn't see a reason why not. Bob Sinibaldi is concerned about the rotary. They are reluctant to have anything in the center other than town meeting signs. Breen says since it's a

town event he doesn't see an issue with it. Moran suggests maybe just staying out of the circle. Spencer says the fire station should suffice in place of the circle. Motion to approve all places and additional sign with the exception of the circle.

Pambianchi had an idea of doing an oversized Adirondack chair. They thought it could live at the playground. 2 variables- could potentially put shallow footers may need someone to install it. Sinibaldi says that he looks at potential issues that they have been dealing with accessibility and needing a spill zone or fall zone. He said the town doesn't have the time and energy to deal with the issues that may arise. Breen says the short answer is that we like the idea, but as a permanent structure, there is more that goes into it. It cannot be added to the playground. The board does not need to give permission if they are going to have it at just the event.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

VI. CORRESPONDENCE

1. Ch 90 Complete Streets FY19 Paving Reimbursement Request 062419
2. EXCESS AND DEFICIENCY - Pentucket
3. USGS Updated Flood Map Community Meeting Haverhill 7-16
4. Regional Agreement Final Approved 2019

Agreement finalized.

5. 0 Tannery Lane Courtesy Copy Zoning Determination
6. MBTA Fare Increase Notice
7. Advanced Notification of Municipal ADA Improvement Grant Program
8. Essex County Arts & Culture Summit
9. Dept Head Reports 060419
10. Brooks & DeRensis Letter Offering Legal Services
11. Motion to file correspondence

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

VII. OLD BUSINESS

1. American Tower Issuance of a Request for Proposal Site #305116

Held over for Bob Sinibaldi. Bob says that American Tower did address the previous issues and did a job on the access road which was suitable. The proof will be if they do the actual maintenance. Sinibaldi does not have an objection to get a competitive bid. McLeod says we are still in a lease now. McLeod feels going out to bid is best moving forward. McLeod will look into the lease term.

2. Zoning Board of Appeals Temporary Chairperson Needed

Opinion from KP Law no issue with selectmen serving on the ZBA as chair. They will hold off to see if they elect someone from their own board.

3. 8/12/19 ZBA Meeting BOS Member Needed
4. Housing Choice Small Town Grant Applications Are Open!

5. Planning Board Letter Declining Participation in Federal 2020 Census Construction Program

VIII. AGENDA ITEMS

1. LAND Grant for 21-25 Battis Road

Needs to be signed. Motion to approve and for the board to sign. Breen asks that Jen Penney receives a copy for the file. Vanessa Johnson-Hall, Assistant Director of Land Conservation, Essex County Greenbelt Association will send electronically.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

2. Patriot Properties Reval Contract

Motion to approve

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

3. Green Communities Grant Contract

Motion to approve and sign

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

4. Fiscal Year 2020 Selectmen's Appointments July

Motion to approve as submitted in agenda
Motion to stamp signatures

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

5. New Members for Open Space Committee

Motion to approve as submitted to the agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

6. Fire Dept. Station Smarts - Sales Order V2 Device Licenses

Annual license for pc, desktop, and license. Motion to approve and chair to sign contract for \$6500

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Spencer, Clerk
SECONDER: Holly Moran
AYES: Spencer, Breen, Moran

7. Vertical Proposal Fire 062719-Board Vote Needed

Phone system- regional 911 fire station. \$4170. Motion to approve and chair to sign hoping to upgrade town phones to the same system at some point
Spencer notes that all current phones at fire dept belong to MEMA.

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Spencer, Clerk
SECONDER: Holly Moran
AYES: Spencer, Breen, Moran

8. KP Law Billing Rates

Town counsel rates increase.

9. Merrimac Schools PTO Movie Night 2019 -July 19Th Request

To use Sweetsir property. Motion to approve and board to sign

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Spencer, Clerk
SECONDER: Holly Moran
AYES: Spencer, Breen, Moran

10. Request to Attend an Autism Self Advocacy Group Meeting

This was received after the fact. They thank Nicole for making them aware of the event and encourage her to invite them to future events

11. Request from Library to Declare Stage Surplus

No dept heads are interested. Old Home Days Committee would like to take it. Motion to declare stage surplus

RESULT: APPROVED [UNANIMOUS]
MOVER: Ralph Spencer, Clerk
SECONDER: Holly Moran
AYES: Spencer, Breen, Moran

12. Fiscal Year 2020 mileage rate increase as allowed by Internal Revenue Service

Motion to approve new rate of .58 for FY 2020

RESULT: APPROVED [UNANIMOUS]
AYES: Spencer, Breen, Moran

13. Items Per Bob Sinibaldi request at meeting

14. Proposal scope of services for the Coastal Metals soil analysis

Cost is \$43,000. There is still money in grant. Motion to approve
We still have money through loan grant and MVPC

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

15. Playground-801 square feet of poured in place walkway at playground

For poured in place walkway Bob Sinibaldi received quote of \$22,600. Sinibaldi would like to get this wrapped up. Sinibaldi says Carol Traynor spoke to Kathleen Philp to get the quote approved. Roughly \$6000 left in the playground gift account. Chris Gaudet talked to someone in Newton Ma regarding rubber mats that go over wood chips 3200 sq.at just under \$5 sq. foot. Gaudet says with the poured in place walkway it dictates where someone with a physical disability would have to get on and off the playground. Sinibaldi says you would have to do additional pour in place and that the mats will require maintenance. Sinibaldi says he doesn't care one way or another-he was asked to complete the project. Sinibaldi says poured in place would require less maintenance. Gaudet says the mats would enable those with disabilities access to the entire area. He notes it may not be the child disabled and but the parent. He's just putting his two cents in. Sinibaldi sees the mat being a lot of headache and a lot of maintenance. Breen is on the fence. Part of him just wants to wrap up the project. McLeod says if they wanted to do the mat they could. Gaudet says if you decide to do the mats down the road it would be \$22000 on top of the \$22600 we would have spent for the poured in place. Sinibaldi says he does not have the staff. Gaudet says he thinks Newton has had their mats for 5-8 years. McLeod asks if they want to do the mats down the road what would need to be done. Gaudet says they would be spending \$44000 between both projects if they look at the mats down the road. If approved tonight, then Sinibaldi thinks the pathways can be done now. Gaudet says the mats can be done in two weeks. Breen says we would need a quote. Gaudet says we have one and that Sinibaldi has it too. Gaudet says he's looking at it as an individual. Spencer likes Gaudets' idea of looking at it later on. Breen says it's delivery on what was originally planned. Motion to approve Sinibaldi's request for approval of poured in place walkways

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

16. Motion for the chair to sign

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

IX. EXECUTIVE SESSION

1. Executive Session: to Consider the Purchase, Exchange, Lease or Value of Real Estate, If the Chair Declares that an Open Meeting May Have a Detrimental Effect on the Negotiating Position of the Public Body.

At 8:06 pm and coming out to adjourn. Roll call vote. The wrong statute of executive session was read. No discussion took place in executive session. Motion to adjourn at 8:07pm

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Spencer, Clerk
SECONDER:	Holly Moran
AYES:	Spencer, Breen, Moran

2. Land Taking- Sewer Plant

X. ADJOURN